



ਮਾਤਾ ਸੁੰਦਰੀ ਕਾਲਜ ਫਾਰ ਵੁਮੇਨ, ਨਵੀਂ ਦਿੱਲੀ
ਮਾਤਾ ਸੁੰਦਰੀ ਕਾਲਜ ਫਾਰ ਵੁਮੇਨ, ਨਵੀਂ ਦਿੱਲੀ
MATA SUNDRI COLLEGE FOR WOMEN, NEW DELHI
ਦਿੱਲੀ ਵਿਸ਼ਵਵਿਦਿਆਲਯ/ਦਿੱਲੀ ਵਿਸ਼ਵ ਵਿਦਿਆਲਯ/ UNIVERSITY OF DELHI

Ref. No. : MSC/ADMN/47/2023-1578

Notification

Dated : 07/12/2023

This has reference to our Advertisement No. MSC/ADMN/Non-Teaching/2023-ADV/02 for the Post of **Senior Personal Assistant** (Sr. PA) to Principal. List of applicants found eligible as per University of Delhi and UGC guidelines, is attached. Eligible candidates are called for written examination/ Test which will be held as per University of Delhi guidelines on 18.12.2023 (Monday) at Mata Sundri College for Women, University of Delhi, and Mata Sundri Lane, New Delhi 110002. Candidates are requested to report at 10.00 A.M. Further it is notified that this list is provisional subject to verification of their original documents at the time of final selection.

Scheme of the Examination:

| Written Test | Type of Examination | Duration | Time | Max. marks allowed |
|--------------|---------------------|----------|--------------------------|---------------------------|
| Paper-I | MCQ Type | 2 hours* | 10.30 a.m. to 12.30 p.m. | 300 marks (150 Questions) |
| Paper-II | Descriptive Type | 3 hours* | 2.00 p.m. to 5.00 p.m. | 200 marks |

*15 minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

For detail guidelines, scheme of Examination, components of written test and its syllabus please check Recruitment Rules (Non-Teaching Employees) 2020 [Under Ordinance XXII-D], issued by University of Delhi.

Skill Test : The Skill Test shall be qualifying in nature and no additional credits for the same shall be allocated. The date & time of Skill test will be notified later on at the college website.

Please note the following:

1. Please download the Admit Card, fill it, affix photo and bring the Admit Card
2. Please bring copy of photo identity card (Aadhar Card/ Voter Id/ Passport etc) issued by the competent authority.
3. No TA/DA will be paid
4. Your admission to the said examination is provisional. If it is found at any time that you do not fulfill any of conditions of eligibility, your candidature will be cancelled forthwith and you will have no claim whatsoever to any considerations.
5. All the Candidates **strictly adhere the Covid-19 guidelines issued by DDMA, MHA, MOHFW, and UGC.** Candidates should wash their hands /sanitize, wear a mask/face cover and observe social distancing.

Harpreet Kaur
Principal

MATA SUNDRI LANE, NEW DELHI-110 002

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