

## **Minutes of the Internal Quality Assurance Cell Meeting held on 1-10-2020.**

A meeting of the Internal Quality Assurance Cell was held on 1-10-2020 on Google Meet. The following business was transacted:

1 Dr. Lokesh Kumar Gupta was appointed as the IQAC Coordinator. He took over from Dr. Manisha Mathur.

2 Dr. Harinder M. Sandhu was appointed as the Coordinator NAAC Steering Committee and member IQAC.

3 The following teachers were appointed as members of the IQAC:

Dr. Gurpreet Kaur, Dr. Aarti Mathur, Dr. Jasleen Kaur, Dr. Garima Kumar, Ms. Neetu Sharma, Dr. Harleen Kaur, Ms. Diya Pradhan and Dr. Mamta Chawla (Parent Member).

4 The following teachers joined the IQAC as subcommittee members:

Dr. Manisha Subba, Ms. Neha Tanwar, Dr. Jyoti Gupta, Dr. Radha Kumari, Ms. Moitri Dey, Ms. Anshika Shrivastava, Ms. Manjot Kaur, Ms. Ishpreet Viridi, Ms. Priyadarshini Bahttacharya, Ms. Priyanka Gupta and Ms. Archana.

5 The Principal welcomed all the members of the newly constituted IQAC. She informed the House that the college was due for its second cycle of NAAC accreditation and the IQAC had to work towards preparation and completion of the Self Study Report.

6 The members were familiarized with the NAAC process of accreditation and its various stages like IQA submission, SSR preparation and submission, DVV process, Student Satisfaction Survey and Peer Team visit through a detailed power point presentation made by Dr. Sandhu.

7 Criteria Writers were given the charge of compiling the SSR as per the following division:

Criteria 1

Ms. Gurpreet Kaur  
Dr. Manisha Subba

Criteria 2

Dr. Aarti Mathur  
Dr. Jasleen Kaur  
Ms. Neha Tanwar

Criteria 3

Dr. Garima Kumar

Dr. Jyoti Gupta

Dr. Radha Kumari

Criteria 4

Ms. Neetu Sharma

Ms. Moitri Dey

Criteria 5

Dr. Harleen Kaur

Ms. Anshika

Ms. Manjot Kaur

Criteria 6

Dr. Harinder M. Sandhu

Dr. Manisha Mathur

Criteria 7

Ms. Divya Pradhan

Ms. Priyadarshini Bhattacharya

8 Dr. Lokesh Kumar Gupta informed the House that the IQAC was planning to initiate a Research Mentoring and a Peer Mentoring programme in college and a meeting with the Departmental In charges would be held shortly in this regard. He also said that several short term courses were also being planned for skill enhancement of students. Dr. Gupta stated that the college had organized a number of programmes in collaboration with other institutions and Teaching Learning Centers and these efforts would continue in future as well. He also informed the members that Inter Departmental collaborations within the college were also being planned.

The meeting came to an end with a vote of thanks to the chair.



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